



ROYAL
NOVA SCOTIA INTERNATIONAL
TATTOO



PERFORMER INFORMATION



ROYAL NOVA SCOTIA INTERNATIONAL TATTOO



TABLE OF CONTENTS

INTRODUCTION

- 1 History
- 1 Background

PRODUCTION

- 2 General
- 2 Music Selection
- 3 Brass & Reed Bands
- 3 Pipes & Drums
- 3 Music Meeting
- 3 Audience Appeal
- 3 Length of Tattoo Acts
- 3 Display Acts
- 4 Blackouts
- 4 Rehearsals - Metro Centre
- 5 Alternate Rehearsal Venues
- 5 Floor Marks
- 5 Media Launch
- 5 Dealing with the Public and the Media
- 5 Tattoo Festival
- 6 Tattoo Parade
- 6 Other Provincial Events
- 7 Audio Recording
- 7 Television Production
- 7 Recording Rights
- 8 Vital Production Notes

ADMINISTRATION

- 9 General
- 9 Tattoo Identification Card
- 10 Fees
- 10 Transportation
- 10 Accommodation
- 11 Meals
- 11 Tattoo Stores
- 11 Safety
- 12 Backstage Marshals
- 12 Medical
- 12 Noise Suppression
- 12 Metro Centre
- 12 Smoking Policy

- 12 Tattoo Alcohol Policy
- 13 Security
- 13 Cast T-Shirts
- 13 Cast Parties
- 13 Sightseeing/Day Trips
- 14 Performing Groups - Confidential Contact Information
- 14 Tattoo Points of Contact

PERFORMING VENUE

- 15 Halifax Metro Centre
- 16-17 Metro Centre/Performing Venue Photos
- 18 Floor Plan and Pace Diagram
- 19 Lighting
- 19 Sound
- 19 Gymnastic Equipment

HALIFAX, NOVA SCOTIA

- 20 Map of Downtown Halifax
- 21 Images of Halifax

INFORMATION REQUIRED FROM PARTICIPATING GROUPS

- 22 General
- 22 Publicity/Program Material

FORMS TO BE COMPLETED AND RETURNED TO THE TATTOO OFFICE

- 24 Publicity Material
- 25-26 Participant Information
- 27 Music Titles
- 28 Program Acknowledgements
- 29 Festival Information
- 30 Transportation Details



INTRODUCTION

HISTORY

The first Nova Scotia Tattoo, opened by Her Majesty Queen Elizabeth The Queen Mother, was presented for two days in 1979 and has since grown into an international, cultural event with nine performances that now attracts an annual audience of 60,000.



In 2006, the Tattoo was granted the "Royal" title by Her Majesty Queen Elizabeth on the occasion of her 80th birthday. Other accolades over the years include being voted as the top event in Canada by the American Bus Association.

The Tattoo is the largest annual indoor theatrical production in the world and is regarded as a leader in its field.

Over the years, many countries have participated in the Tattoo and new ones join us every year.

TATTOO MISSION

To produce and present a world-class international, cultural event that will stimulate Canadian patriotism, educate youth, recognize our country's debt to the Canadian Forces and the Royal Canadian Mounted Police, attract tourists to Nova Scotia, strengthen international relations and enhance the commercial position of Tattoo Sponsors.

BACKGROUND

The Tattoo is a non-profit, cultural and tourism event. It is presented by the Royal Nova Scotia International Tattoo Society, a not for profit registered charity, with support from the Province of Nova Scotia, the Canadian Forces, the Halifax Regional Municipality and the Corporate Community.

The production normally features up to 2,000 Canadian and international, military and civilian performers. The annual theme is the "Bond of Friendship". In addition, subthemes related to Canadian military history are also included each year.

The show consists of approximately 30 scenes in two acts with a 15 minute intermission.

A house band, located at the opposite end of the arena to the set, provides live background music for display acts that are not supported by recorded music.



ROYAL NOVA SCOTIA INTERNATIONAL TATTOO

PRODUCTION

GENERAL

The Tattoo officially opens on Canada Day, July 1st and continues over the first week in July. It is preceded by a Gala Preview Show on June 30th that is attended by family and friends of the Tattoo cast, as well as sponsors and their guests. There is one performance in the Halifax Metro centre at 1930 each evening, except on Canada Day and on Saturday and Sunday when the only performance is a matinee at 1430.



The Tattoo is filmed for television and DVD during the Gala Preview on June 30th as well as on other occasions during the run of the show.

Under normal circumstances, there is no rehearsal during the day of the Gala Preview Show.

MUSIC SELECTION

A list of music to be performed by the visiting (non-Canadian) bands should be forwarded to the Tattoo

as soon as possible after the Tattoo engagement is accepted. This is to avoid duplication, which occasionally occurs.

If duplication does occur, the first list received will be accepted. The selection of music is to be made by the visiting Director of Music/ Bandmaster or Pipe Major. The Tattoo production staff may, occasionally, offer suggestions and if there is a conflict this will be identified, but the final selection is the responsibility of the visiting bands.

Heavy or esoteric music should be avoided. National music which is typical of the country the musicians represent is usually well received by the audience, as is humour.

Pipes & Drums music will be forwarded to the visiting bands not later than 90 days prior to arrival in Nova Scotia.

Music for the massed and combined band scenes will be issued to the bands at the annual spring Music Meetings or not later than 30 days prior to arrival in Nova Scotia.





ROYAL NOVA SCOTIA INTERNATIONAL TATTOO

BRASS & REED BANDS

Brass and Reed bands from outside Canada are normally given a five to six minute feature item.

Canadian military bands are usually massed.

In addition to their own scenes, all bands participate in at least four massed/combined band numbers - the Opening, the Act 1 Finale, at least one production number and the Tattoo Finale.

Notification will be sent to potential participants early in the New Year along with an agenda.

All costs are borne by the participants.

AUDIENCE APPEAL

Humour and excitement are especially well received by the audience and this should be taken into consideration when planning items for the Tattoo.

LENGTH OF TATTOO ACTS

The Tattoo is very fast paced with numerous short scenes that lend themselves readily to television production.

DISPLAY ACTS

Usually, display acts (non-band) vary in length from two to four minutes. In some cases, this may mean redesigning existing acts to satisfy the time requirements for the Tattoo.



PIPES & DRUMS

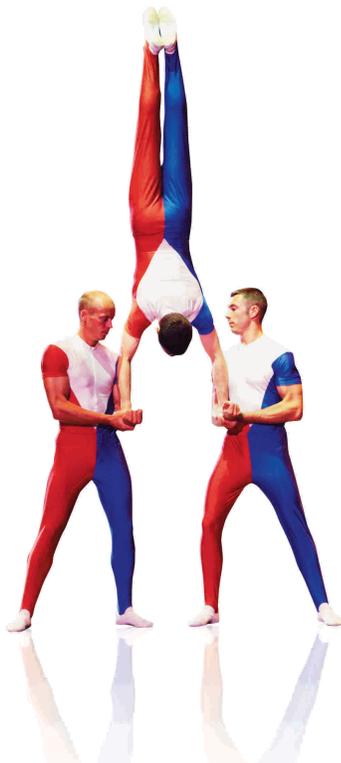
Although occasionally there are exceptions, normally all pipes and drums are massed.

MUSIC MEETING

A music coordination meeting is usually held in March/April each year.

All directors of music and pipe majors are invited to attend. The Tattoo Principal Director of Music and Tattoo Pipe Major will review the music for the upcoming Tattoo.

Groups are usually asked to prepare two display acts. Either or both may be used and the final decision may not be taken until rehearsals begin.





ROYAL NOVA SCOTIA INTERNATIONAL TATTOO

BLACKOUTS

Frequently, participating groups are asked to prepare a short scene of one to two minutes that can be used when extra time is required to set up or tear down equipment between two other scenes.

In the case of bands, the blackout can incorporate either the full band or a smaller group from within the band. Where possible, the blackout should be light-hearted and amusing.



Final decision on whether or not a specific blackout will be used will be made during the rehearsal period in the Metro Centre.

REHEARSALS - METRO CENTRE

The rehearsals frequently involve periods of repetition and "waiting around". Performers should be warned of this possibility.

Also, the rehearsal schedule frequently changes daily which can cause some inconvenience and all performers should be made aware of this. Therefore, no additional events should be planned during the rehearsal period.

Performers may be required to rehearse on the day of arrival. All groups will be expected to rehearse on the day following their arrival in Halifax. Due to frequent rehearsal changes, the timetables will be colour-coded and an up-to-date copy will be posted on the Notice Board near the Carmichael Street entrance to the Metro Centre and outside the Admin Centre.



ALTERNATE REHEARSAL VENUES

Alternate Rehearsal Venues will be available during the rehearsal period but will be allocated on a "first come" basis. Requests for this space should be made to one of the Assistant Directors.

At least 24 hours notice should be given when booking venues.

will be invited to attend to generate interview and photo opportunities. Further details will follow during rehearsals.

DEALING WITH THE PUBLIC AND THE MEDIA

Every year, the Tattoo receives widespread media attention and the benefits are immeasurable for everyone involved.

Public relations and media coverage are the responsibility of the Tattoo Marketing and Communications staff. They should be kept informed of any contact with media representatives and advised of any items of potential interest to the media.

TATTOO FESTIVAL

During the run of the show, a free, outdoor, noon time Festival is presented in the Halifax area. The purpose of the Festival is to generate interest in the Tattoo which will be presented that week.



FLOOR MARKS

Floor marks should be kept to a minimum. Scene Coordinators should contact one of the Assistant Directors if any floor marks are desired. Once approval is given and the floor is marked, Scene Coordinators are responsible to check the floor daily to ensure all marked floor positions are in place and remain constant.

MEDIA LAUNCH

To generate interest in the Tattoo, a noon time reception is held for members of the media during rehearsals in the Metro Centre.

Some acts may be required to perform in costume. Group leaders

Performing groups are rotated and unless they request otherwise, each group is limited to two or, at the most, three performances as part of the Festival.

All musical groups can expect to participate and other performing groups may also be involved.

The concept is that groups can perform whatever they wish, provided they do not present items they will be performing at the Tattoo. The Festival is an opportunity for groups to perform items of their choosing for up to an hour.





ROYAL NOVA SCOTIA INTERNATIONAL TATTOO

In the case of bands and other musical groups, the Festival is in a "concert" format. Sound equipment, chairs, etc. can be provided.

If possible, groups should provide their own Master of Ceremonies.

TATTOO PARADE

A Tattoo Street Parade is usually held July 1st to celebrate Canada's

National Day. All bands and military groups are expected to take part in the Parade. Other performing groups may also be required to take part. Further details will be issued during rehearsals.

OTHER PROVINCIAL EVENTS

During the production period, some performing groups may be requested to take part in events in other Nova Scotia centres within a maximum of two hours driving time from Halifax.

These would be day trips and a selection is made on a "volunteer" basis. All performers will be back in Halifax not later than 1700.

Some performers will be requested to participate in special events and media related activities and all performers should be made aware of this possibility.

All requests of this type should be referred to the Special Events Coordinator.





ROYAL NOVA SCOTIA INTERNATIONAL TATTOO



AUDIO RECORDING

An audio recording of the Tattoo is made during the Gala Preview and Special TV performances. Compact Discs will be available for public sale during the show.

TELEVISION PRODUCTION

The Tattoo is also recorded for television and DVD production at the Final Dress Rehearsal and the Gala Preview Show. Additional recording continues during the run of the show.

Therefore, it is essential that all costumes/uniforms and identified/marked floor positions remain consistent throughout the run of the show. This should be carefully noted by all group leaders and passed on to all performers.

A DVD featuring highlights of the Tattoo is released for sale to the public shortly thereafter and may be purchased from the Tattoo Production Office.

VIDEO AND AUDIO RECORDING RIGHTS

It is understood that all performers waive their royalty/copyright rights in favour of the Tattoo.

The Tattoo retains the right to use any photographs taken by the Tattoo photographers for Tattoo promotion and advertising.

An Audio/Video recording release form, will be signed by the group leader on behalf of the entire group. Groups are not permitted to participate in the Tattoo without signing the form.



VITAL PRODUCTION NOTES

1. All performers are to be in the Metro Centre for rehearsals thirty minutes prior to time shown on the rehearsal schedule.

2. All performers are to be in the Metro Centre for the show one hour prior to show time.

breaks. Details will be announced at the Production Meetings.

8. Dress Rehearsal means Dress Rehearsal. It is essential that all costumes/uniforms and identified/marked floor positions be in place for the Dress Rehearsal.

9. Tattoo staff and participants may not invite guests to visit them in the Metro Centre during rehearsals or performances.

10. Performers must adhere to the scene times given by the Production Staff. It is advisable to plan the scene 00:15 seconds less to provide some degree of flexibility.



3. Once in costume, performers are not permitted to leave the Metro Centre without the specific permission of the Senior Production Staff.

4. Timing and rehearsal schedule can be expected to change.

5. A Production Meeting will be held at 1700 each day during rehearsals in Section 20 of the Metro Centre.

6. All Key Staff, Scene Coordinators and Liaison Officers must attend the Production Meetings.

7. Blackouts will be rehearsed during





ROYAL NOVA SCOTIA INTERNATIONAL TATTOO

ADMINISTRATION

GENERAL

All international groups will be assigned a Liaison Officer who will assist the Group Coordinator with administrative details, transportation, festival schedules, etc. The Liaison Officer will meet their assigned group upon arrival at the airport and will escort the group to the university accommodation and/or Metro Centre.

An Admin Centre will be set up in the Metro Centre and is manned by the Tattoo Admin/Support Staff.

Access to the Admin Centre is restricted to the Group Coordinator (or designate). The Tattoo Admin/Support Staff will deal only with the Group Coordinator (or designate) with regard to administrative concerns for any member of your group.

On arrival at the Metro Centre, Group Coordinators will be given a general briefing by a member of the Tattoo Admin/Support Staff. At this time, Group Coordinators will be issued Identification Cards (IDs) and meal vouchers for their group.

A Mail Distribution Centre will be set up near the Carmichael Street entrance in the Backstage Area and each group will be assigned a mail slot which must be checked at least twice daily to ensure the timely passage of information. A Notice Board will be maintained nearby and items of general interest and notices of upcoming meetings or events will be posted. The Notice Board is used to supplement the Mail Distribution Centre, not to replace it as a means of communication. Items shall remain posted on the Notice Boards at the discretion of the Tattoo Admin/Support Staff.

TATTOO IDENTIFICATION CARD (ID CARD)

Tattoo participants will be provided with a Tattoo ID Card, which is required for entry into the Metro Centre. The ID Card must be visible when entering the Metro Centre, to expedite clearance by the security staff.





ROYAL NOVA SCOTIA INTERNATIONAL TATTOO

When not “on stage” the ID Card must be visible at all times while in the Metro Centre.

Loss or damage to the Tattoo ID Card must be promptly reported to the Tattoo Admin/Support Staff. A replacement fee of \$25.00 will be charged for each lost or damaged ID Card.

The ID Cards will be printed exactly as per the information submitted by the Group Coordinator prior to the group's arrival. If an error in submission occurs, a fee of \$25.00 will be charged for each ID Card reprinted.

Dispatcher is the coordinator for all Tattoo transport.

Group Coordinators and Liaison Officers should deal directly with the Transport Dispatcher to ensure their special needs are met. Coordinators are asked to confirm their requirements on a daily basis. A shuttle bus is provided for transportation to and from rehearsals and shows.

ACCOMMODATION

While participating in the Tattoo, all accommodation and meals are provided by the Tattoo.

Group Coordinators are required to submit a nominal roll complete with each participant's rank, name, gender, age range and t-shirt size. A sample form is included. It is preferred that nominal rolls be submitted via email to info@nstatattoo.ca in an MS Excel format.

Accommodation is in a university residence within reasonable walking distance of the performing venue. Groups will be allocated to specific residences based on their submitted nominal roll information. Prior to the group's arrival in Halifax, the university will email bed allocation sheets directly to the Group Coordinator who will then assign names to each bed space.

The Tattoo Admin/Support Staff will conduct an inspection of the accommodations prior to Tattoo use. Rooms will be inspected prior to departure. Neither the Tattoo nor the university is responsible for damaged, lost or stolen items.

The replacement charge for a lost room key is \$25.00.

Group Coordinators are responsible for maintaining emergency contact information for each member of their group.

FEES

No fees are paid to Tattoo performers or performing groups.

TRANSPORTATION

Unless a sponsor can be found, transportation to and from Halifax is the responsibility of the performing group.

Once in Halifax, all Tattoo related, local transportation is provided by the Tattoo. The Transport



A. & B.
*Shirreff Hall,
Dalhousie University*

C. & D.
*Apartment bedroom
and Kitchen,
St. Mary's University*



Group Coordinators and senior personnel are responsible for the conduct of their group. Unacceptable conduct will not be tolerated. Campus Security, Military and/or City Police will be brought in if necessary.

Anyone caught activating a fire alarm without just cause will be immediately evicted and turned over to the police for investigation and recovery of funds for the damages. Anyone causing accidental damage will be required to pay for repairs within 48 hours of the incident. Personnel sponsoring guests who break any Tattoo or university rule will be held directly responsible for their actions.



vouchers are valid at the university where a full meal is provided on an all you care to eat basis.

Group Coordinators will also be given a list of restaurants where the vouchers can be used. It should be noted, however, that larger portions are served at the universities. The use of meal vouchers in the restaurants is a privilege for those who wish to remain downtown over a meal hour.

Participating restaurants will display a Tattoo Meal Voucher sign. It is the responsibility of the individuals to ensure they are in a participating restaurant before they order food. Tattoo ID Card must be shown when redeeming vouchers.

A list of participating restaurants will be made available to each Group Coordinator upon arrival.

TATTOO STORES

Tattoo supplies are controlled by the Tattoo Stores (Backstage Metro Centre). All items issued to groups must be kept in good condition and returned promptly after use.

SAFETY

Fire and Emergency Instructions, as well as Safety Instructions will be prominently posted throughout the Metro Centre.

The Tattoo Admin/Support Staff includes a Safety Officer whose primary task will be to identify potential safety infractions and suggest alternative methods of completing the task in a safe manner.

Safety must be the number one concern in the performance of any job.

MEALS

Group Coordinators will be issued meal vouchers for both lunch and dinner for their group on arrival in Halifax. Breakfast will be served at the university and no meal voucher is required.

Meal vouchers should be considered as cash and cannot be replaced if lost or stolen. Vouchers are only valid until the expiration date shown.

It is strongly recommended that everyone who is entitled to meal vouchers be made aware that





It is everyone's responsibility to ensure that they are operating in the safest manner possible and to report the unsafe actions of others to the Safety Officer or Safety NCO. Accidents can be prevented if everyone keeps safety at the forefront of all activities.

BACKSTAGE MARSHALS

Personnel wearing brightly coloured "Marshal" t-shirts will be on duty backstage checking ID Cards, enforcing Backstage Safety Rules and ensuring noise level is kept to a minimum, etc.

MEDICAL

Performers are responsible for their own general medical coverage and it is advised they purchase insurance before leaving home to cover any unforeseen medical emergency or general medical service required.

Medical staff will be on duty at the Metro Centre to provide First Aid during rehearsals and performances. Signs erected throughout the Metro Centre indicate the location of the First Aid Room. First Aid kits will also be available at Tattoo Stores.

Medical treatment for Canadian Forces personnel is available from the Canadian Forces Hospital at CFB Halifax Monday to Friday between 0730 - 1600 hours (hours subject to change). CF personnel are to report to the nearest civilian hospital at all other times and on the next working day, report to the CF Hospital for follow-up. All other Tattoo personnel and performers will be treated at local civilian hospitals.

The Tattoo First Aid Team has immediate access by telephone to city and military ambulance services.

Canadian Forces Hospital:
(902) 721-8700
Maritime Forces Atlantic
Building S-93, Main Floor
2740 Barrington Street, Halifax

Queen Elizabeth Health Sciences
Centre: (902) 473-2700
Emergency Department located at:
Halifax Infirmary Site
1796 Summer Street, Halifax

Emergency: telephone 911

NOISE SUPPRESSION

All tuning of instruments backstage must be completed at least 15 minutes before show time. During the performance, noise in the backstage area must be kept to a minimum.

METRO CENTRE SMOKING POLICY

Cast and staff are not permitted to smoke in any area of the Halifax Metro Centre or in the area of the Carmichael Street entrance. Halifax Regional Municipality smoking bylaw prohibits smoking within 4 metres of windows, air intake vents and entrances/exits.

TATTOO ALCOHOL POLICY

There will be no consumption of alcoholic beverages backstage. Any performer found to be under the influence of alcohol will be removed from the show.





Group leaders may apply additional restrictions concerning the use of alcoholic beverages by members of their own groups if they so wish.

SECURITY

Each group will be issued a large lockable container in the Metro Centre in which to store valuables and/or instruments/uniforms. The group must provide their own locks and keys for this locker. Locks may be purchased from Tattoo Stores for a fee of \$25.00 each. Some lockers open on two sides so it is recommended that each group have two locks.

It is important that all group members secure their valuables at all times within the Metro Centre. Neither the Tattoo nor the Metro Centre is responsible for lost or stolen items.



CAST T-SHIRTS

Tattoo cast t-shirts will be issued to each participant. To ensure that everyone receives a t-shirt, all Group Coordinators are requested to verify their nominal roll particulars with the Tattoo Admin/Support Staff prior to May 15th.

All attempts will be made to accommodate sizing requirements. However, t-shirts are allocated on a first come, first served basis as nominal rolls are received.

CAST PARTIES

Two cast parties will be held for participants. Adults age 19 and over will be invited to a DJ Dance party.

Participants 18 and under will be invited to a Cosmic Bowling Party. Further details will be provided to the Group Coordinators upon arrival.

The legal drinking age in Nova Scotia is 19. Therefore, only performers 19 and over will be permitted to attend the adult cast party. Photo IDs may be requested at the discretion of the door security and individuals may not be permitted into the party without proper identification to prove age. Tattoo ID Card is also required and will be checked at the door against the master nominal roll.

Cast parties are intended for Tattoo participants only. Guests are not permitted to attend.

SIGHTSEEING/DAY TRIPS

Groups may wish to arrange day trips during their free time once the show opens.



ROYAL NOVA SCOTIA INTERNATIONAL TATTOO



Group Coordinators or Liaison Officers should contact the Transport Dispatcher to reserve transportation. Groups are responsible for bus fees for these trips and payment is required in cash only upon booking.

PERFORMING GROUPS - CONFIDENTIAL CONTACT INFORMATION

The Royal Nova Scotia International Tattoo does not publish nor distribute any contact information on groups or individuals that are performing in the Tattoo without the permission of the group leader.

There have been incidents in the past where groups have been contacted by external agencies with a view to having the groups perform in various events.

In some cases, promises have been made and not kept and on occasion, this has led to financial loss.

Sometimes, contact is made during the Tattoo. If you are contacted with a view to participating in any other event, it is strongly suggested that you contact the Tattoo CEO/Executive Producer or the Artistic Director.

It must be understood that if direct contact is made while groups are taking part in the Tattoo, it is done without our knowledge and permission.

When we are approached for information on groups, we make every effort to determine the legitimacy of the request.

If we feel the request is a professional one, that the participating group will be well treated and administered,

and if all our questions are answered, we will then ask the group if they wish their information to be passed to the person making the inquiry.

TATTOO POINTS OF CONTACT

Civilian Postal/Civic Address:
Production Office
Royal Nova Scotia
International Tattoo
1586 Queen Street
Halifax NS B3J 2J1
Canada
Telephone: (902) 420-1114
Fax: (902) 423-6629
e-mail: info@nstatattoo.ca
website: www.nstatattoo.ca

Military Postal/Civic Address:
Royal Nova Scotia
International Tattoo
Maritime Forces Atlantic
Queen's Printer Bldg Stadacona
P.O. Box 99000, Stn Forces
Halifax NS B3K 5X5
Telephone: (902) 427-7500
Fax: (902) 427-7498

PERFORMING VENUE



HALIFAX METRO CENTRE

The Halifax Metro Centre is a modern, multi-purpose arena located in downtown Halifax.

The arena accommodates an audience of approximately 6,000 with the Tattoo set, band-stand and VIP box installed. See photos included.

The audience is seated on three sides of the performing area which is approximately 181 ft (55.16 m) x 85 ft (25.9 m).

A large theatrical set which incorporates a series of levels/stages is built into one end of the arena. The set includes a variety of entrances and a large rear projection screen (90 ft x 30 ft).

A VIP area is located in the stands at the end of the arena directly opposite the set.

The floor is terrazzo tile and there is no temporary flooring available for the Tattoo.



Stage/Set (view from VIP box)



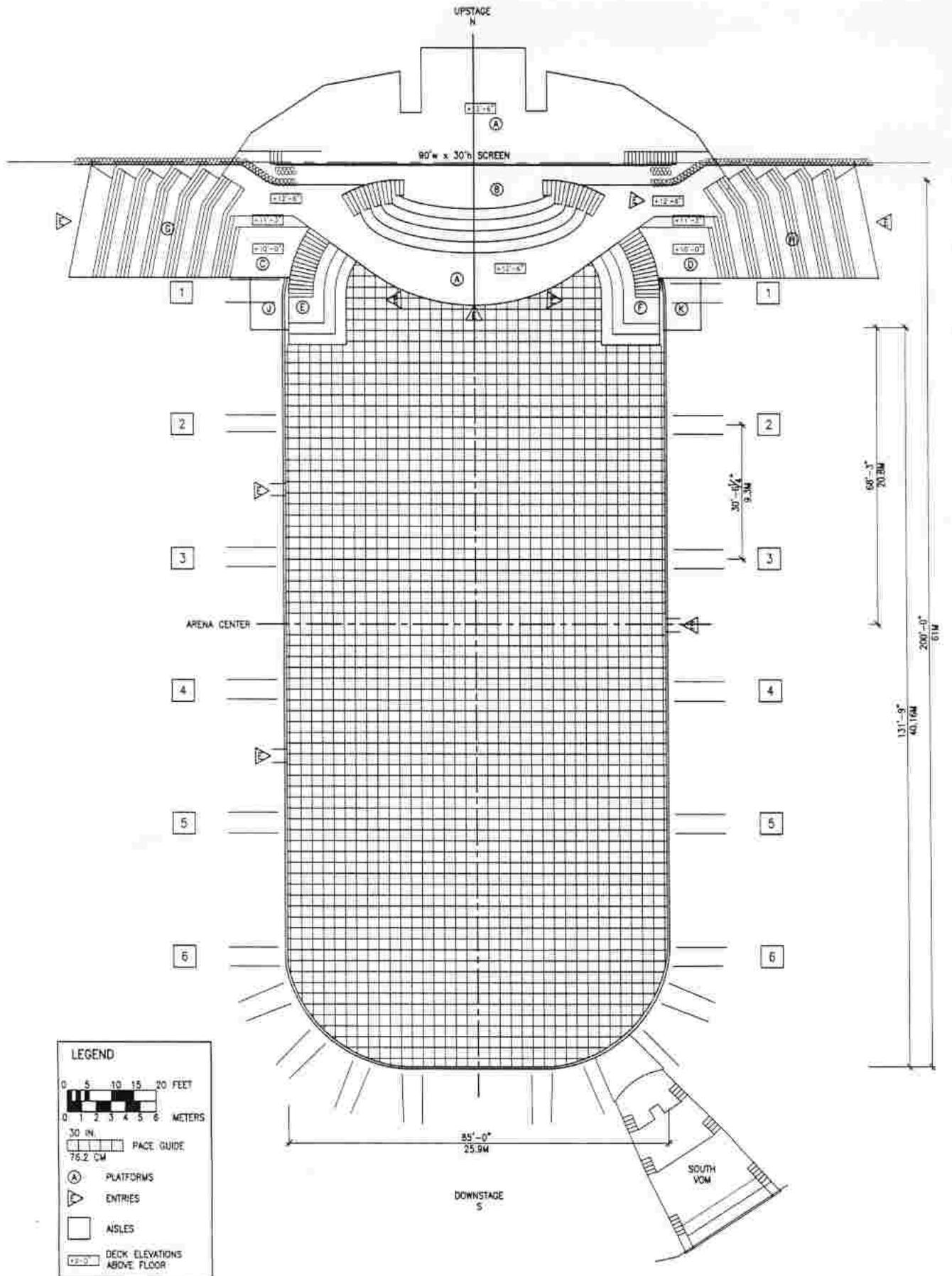
Arena with set and lighting installed- during rehearsal



Vom Entrance/Static Bandstand



Stage/Set Close Up



THE ROYAL NOVA SCOTIA INTERNATIONAL TATTOO



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LIGHTING

A full range of sophisticated, theatrical lighting is installed in the venue each year for the production. The overhead lights are installed on temporary trusses suspended from the ceiling of the arena approximately 40-45 ft above the floor.

Lighting equipment includes a wide range of conventional theatrical lights, computer controlled moving light units and follow spots.

SOUND

Special sound equipment is installed for each show. The set is fully miked, and electronic microphones are available. Most normal sound effects can be provided.

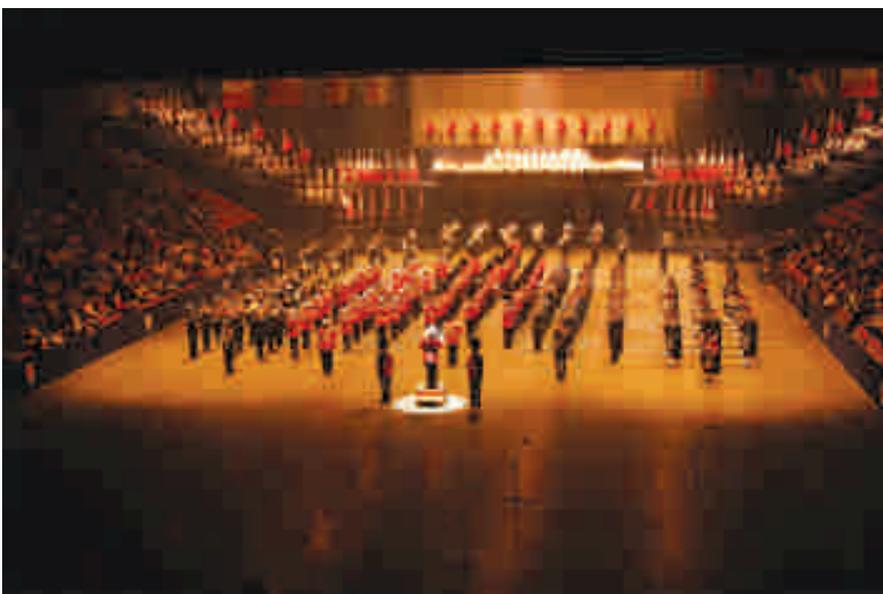
Performing groups that use their own sound are requested to provide DAT cassettes or CDs at least six weeks prior to their arrival in Nova Scotia.

In addition, protection copies of the sound CDs should be taken to Nova Scotia by the performing groups. Sound editing facilities are available prior to and during the Tattoo.

GYMNASTIC EQUIPMENT

Normal free standing gymnastic equipment may be provided locally if groups would prefer not to take equipment with them to Nova Scotia.

All equipment must be easily moved on and off the arena floor very quickly.



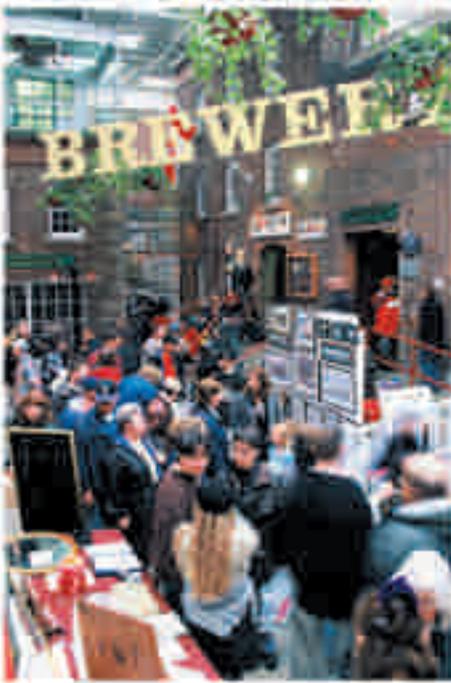
MAP OF DOWNTOWN HALIFAX



IMAGES OF HALIFAX, NOVA SCOTIA



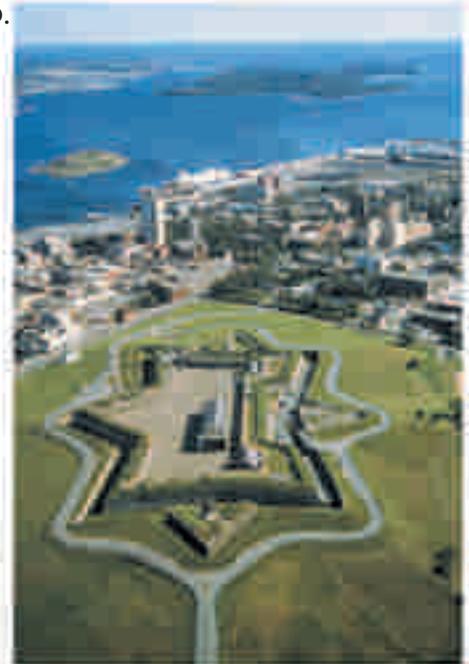
A.



B.



C.



D.



E.



F.

- A. *D. Leahy/HRM*
- B. *J. D'Entremont/HRM*
- C. *J. Bergeron/HRM*
- D. *Wally Hayes – NS Tourism & Culture*
- E. *Wally Hayes – NS Tourism & Culture*
- F. *D. Franklin/HRM*

INFORMATION REQUIRED FROM PARTICIPATING GROUPS

GENERAL

The following are required from all Tattoo participants as soon as possible and not later than April 1st of the year of participation.

Forms related to some requests have been included for your convenience. Where applicable, please photocopy and return completed forms to the Production Office with other relative material.



PUBLICITY/ PROGRAM MATERIAL

- a. Title of group as it should appear in the program and all print media;
- b. Background information (500 words) on the group for use in news releases and/or the Tattoo program;
- c. Music titles in order of appearance in scene, together with composer, arranger, publisher and date of publication for each piece, if possible;
- d. Accurate timing of scene;
- e. Program acknowledgements - names and titles of officials (military, government, etc.) to be acknowledged in program;
- f. At least three different, high resolution images (JPEG, TIFF or similar) of the group, either in a public performance or performing in a typical national setting;
- g. At least three different, high resolution images (JPEG, TIFF or similar) of the group, in a more formal setting;
- h. High resolution images (JPEG, TIFF or similar) of the group crest, the city crest, the provincial or state crest and the national crest or coat of arms;



ROYAL NOVA SCOTIA INTERNATIONAL TATTOO



- i. At least three different, high resolution images (JPEG, TIFF or similar) of the region the group represents;
- j. If available, press clippings and programs from previous shows;
- k. If broadcast quality television material from a previous performance is available in Betacam or DVD, it should be included. Material can be converted to NTSC format in Canada; and,

- l. If possible, we would like you to provide a 30 second video recording, promoting your visit to Nova Scotia to perform at the Royal Nova Scotia International Tattoo. This should be in DVD or Betacam format and could be used for television coverage at our media conference in early May.

Note: Material can be returned if required.

A rough video of the proposed performance by the group should be provided. It should be taken from a high angle to ensure the movement patterns are clear. This is especially useful to plan staging and to determine the lighting and special effects plot. The video does not have to be broadcast quality. A home video is acceptable.

PARTICIPANT INFORMATION

(To be filled out by Group Leader)

Group Title:

(GROUP NAME AS IT SHOULD APPEAR IN THE PROGRAM)

Group Leader:

(TITLE AND RANK IF APPLICABLE)

Address:

Phone:

Fax:

email:

.

GROUP SUMMARY

Total number in group

Number of males

Number of females

Number in each age category

under 13 _____ 13-18 _____ 19 and over _____

Number of t-shirts required in each size (one per participant)

small _____ medium _____ large _____ x-large _____

xx-large _____

MUSIC TITLES

Group Title: _____

Group Leader: _____

Please list **accurate music titles** in order of appearance in your scene, together with **composer, arranger, publisher** and **running time** for each piece, if possible. Accuracy is essential as titles will be reproduced in program and on recordings of the Tattoo.

MUSIC TITLE	COMPOSER/ ARRANGER/ PUBLISHER	RUNNING TIME

Accurate timing of scene: _____

Date submitted: _____

FESTIVAL INFORMATION

Group Title: _____

Group Leader: _____

Please answer the following questions:

1. Can your group perform outdoors? _____

If yes, please select terrain:

Grass

Pavement/concrete

Both

2. How much space is required for your performance? _____

3. How long is the group's Festival performance? _____

4. What support is required to perform outdoors, i.e. audio equipment, help in setting up, etc.

5. Can the group break down into smaller group(s)? If yes, please give details.

6. Any additional information.

Date submitted: _____

TRANSPORTATION DETAILS

Group Title: _____

Group Leader: _____

Group Coordinators are to advise the Tattoo Admin/Support Staff of their estimated time of arrival and departure (ETA)/(ETD), and method of transportation as soon as possible.

Group Arrival Details (Halifax arrival)

Date: _____

Time: _____

Airline: _____

Flight Number: _____

Number in group: _____

Equipment Transport Details (If Applicable)

Group Departure Details

Date: _____

Time: _____

Airline: _____

Flight Number: _____

Number in group: _____

Date submitted: _____



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